



Temple Windmill Farms HOA – Minutes

Thursday, May 20, 2021 ~ 6:00 p.m.

TWMF Pool – 570 Sugar Brook Dr.

Board of Directors Meeting Minutes

- I. **Call to Order / Roll Call / Establish Quorum:** Once reaching quorum, the meeting was called to order at 6:21 pm. Board members Joey Agee, Steven Overly, Larry Anderson, William Boggs, and Royce Buchanan were present meeting quorum. Board member Paul Parker was absent. Representing CSA Management was Association Management Director Ken McManus, CMCA®.
- II. **Homeowner Statements/Guests – None**
- III. **Prior Board Meeting Minutes:**
 - a. **April 15, 2021 BOD Minutes:** On a motion made by LA and seconded by SO, the Board unanimously approved the April 15, 2021 Board meeting minutes with corrections.
- IV. **Management Reports**
 - a. Financial Review – The Board reviewed the financial statements. All questions and corrections were answered and notated. On a motion duly made and seconded, the Board accepted the unaudited financials as presented.
 - b. Compliance Summary – Management report notated that 160 compliance letters were sent during the period, and over 215 closed issues are being monitored for potential reoccurrence.
- V. **Committee Reports**
 - a. Architectural Review Committee – No report.
 - b. Pool Committee – None
 - c. Social & Park Committees – Memorial day and NNO were discussed.
 - d. Landscape, & Maintenance Committee – No report
- VI. **Association Business**
 - a. Flag Pole Estimate – Tabled
 - b. Resignation – The announced the resignation of Leilani Kitchings, and the Board thank her for her many years of volunteer service.
- VII. **Closed Session Meeting –** The Board closed for executive session.
- VIII. **Open Meeting - Executive Session Summary –** The Board open regular session at 6:31 p.m.
 - a. On a motion duly made and seconded, the Board unanimously approved a \$10/per day fine for a maintenance compliance violation on account 1687.
 - b. On a motion duly made and seconded, the Board unanimously approved turning over to the attorney for enforcement of a portable basketball hoop violation on account 774.
 - c. On a motion duly made and seconded, the Board unanimously approved turning over to the attorney for enforcement of a portable basketball hoop violation on account 842.
 - d. On a motion duly made and seconded, the Board unanimously approved turning over to the attorney for enforcement of bulk and unsightly violations on account 966.
- IX. **Next Meeting Dates & Schedule**
 - a. The Board tentatively scheduled the next meeting for June 17, 2021, which was later rescheduled to July 22, 2021.
- X. **Adjournment –** On a motion made and seconded, the Board adjourned the meeting at 8:09 p.m.